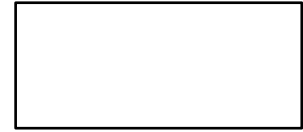




State of South Dakota  
 Motor Vehicle Division  
 445 E. Capitol Avenue  
 Pierre, SD 57501

VALIDATION AND  
 OFFICE USE ONLY



605 -773-3541 | http://dor.sd.gov/Motor\_Vehicles/

# Application for a Duplicate Certificate of Title

SDCL 32-3-29

## A Instructions

1. This form must be signed in front of a notary public and submitted with the notary public's seal affixed.
2. An odometer reading is required on vehicles 9 years old or newer and on vehicles with a gross vehicle weight of 16,000 lbs. or less.
3. If the duplicate title is to be mailed to someone other than the owner, the mailing instructions must be indicated on the form.
4. If an individual authorized to sign for an owner through a power of attorney is signing this form, a copy of the power of attorney form is required. The original power of attorney form should be retained in the event it is needed for assigning the duplicate title.
5. **Once the form is completed, it can be returned along with a \$10 fee to your County Treasurer's Office or it can be mailed to:  
 Motor Vehicle Division, Duplicate Title Section, 445 E. Capitol Avenue, Pierre, SD 57501.**

## B Vehicle Information

**Date of Application** \_\_\_\_\_ Odometer reading is \_\_\_\_\_ miles \_\_\_\_\_ kilometers  
 Declared actual vehicle mileage unless one of the following statements is checked:  
 Stated mileage exceeds odometer's mechanical limits, or  
 Stated mileage is not the actual mileage. WARNING-ODOMETER DISCREPANCY

<b>Vehicle or Boat Title Number</b>		<b>Serial Number (VIN or HIN)</b>		
<b>Make</b>	<b>Model/Length</b>	<b>Body Type</b>	<b>Year</b>	<b>Weight</b>
<b>Owner/Owners' name as it appears on title</b>		<b>Owners SDDL# or SSN#</b>		
<b>Owner/Owners' Current Mailing Address</b>		<b>City</b>	<b>State</b>	<b>Zip Code</b>
<b>Special Mailing Name and Mailing Address</b>		<b>City</b>	<b>State</b>	<b>Zip Code</b>

## C Lienholder Information

- 1) If the existing lien has been paid in full, a signed lien release must be submitted.
- 2) If a lien needs to be noted at the time of application  
 A copy of the loan contract is required  
 A lien notation fee of \$10 is required
- 3) If requesting a printed duplicate certificate of title (must comply with one of the below reasons, check one):  
 Moving to another state – Title required to register vehicle in new state of residence  
 Insurance Claim/Total loss  
 Court Order  
 Name: Change, Addition or Deletion of Owner  
 Other (MUST BE APPROVED BY MVD) Provide Reason:

**\*\*\*A DUPLICATE TITLE WILL NOT BE ISSUED IF THE EXISTING TITLE IS ELECTRONIC (ELT).**

**\*\*\* Please note if reasons above do not apply, the duplicate certificate of title with lien will be ELECTRONIC and NO PAPER TITLE WILL BE GENERATED.\*\*\***

## D Lienholder Signatures

By signing, the lienholder is granting approval for the owner to obtain a duplicate title.  
 \*\*\*Lender signature is only required for an existing lien that was a paper title or an approved request for a printed paper title, see C-3 above.

1. \_\_\_\_\_  

<b>Lienholder Signature</b>	<b>Lienholder Name</b>	<b>Lender ID</b>	<b>Lienholder Address</b>
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2. \_\_\_\_\_  

<b>Lienholder Signature</b>	<b>Lienholder Name</b>	<b>Lender ID</b>	<b>Lienholder Address</b>
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## E Applicant Certification

As the applicant, I certify that the information shown above is true and correct to the best of my knowledge and that I have not transferred the vehicle or boat described above to another owner, or if it has been transferred, that I am applying for a duplicate title on behalf of the new owner. I certify the original title has been either lost, stolen, destroyed, mutilated, illegible or never received.

Signature(s) of Applicant/Owners \_\_\_\_\_

Subscribed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

Notary Signature \_\_\_\_\_ My commission expires \_\_\_\_\_

Notary Public Seal